



AGENDA – BUSINESS MEETING

Who: Executive Committee

When: Tuesday, January 12, 2010
4:30 pm – 5:00 pm

Where: Omni San Diego Hotel
Gallery 1
675 L Street
San Diego, CA 92101
Tel: 619.231.6664
(Directions Attached)

<u>Agenda Items</u>	<u>Recommended Action</u>
---------------------	---------------------------

General Business

- | | | |
|----|---|--------|
| 1. | Chair’s Report (oral) | File |
| 2. | Executive Director’s Report (oral) | File |
| 3. | Consent Calendar [Marked with an asterisk*] | Action |

Strategic Goal 1 - Advocacy: Influence decision makers to enact policies and supply funds supporting and advancing public transit.

- | | | |
|----|--|-----------------|
| 4. | Transit Revenue Protection & Enhancement | |
| a. | Consider and Adopt Retreat Generated Actions | Possible Action |
| 5. | Transportation Legislative & Regulatory Issues | |
| a. | Consider and Adopt Retreat Generated Actions | Possible Action |

Strategic Goal 2 - Member Services: Provide members timely information and services enhancing the strengths and effectiveness of their organizations.

6. Association Management

- a. Consider and Adopt Retreat Generated Actions Possible Action

Strategic Goal 3 - Organizational Management and Development: Increase the Association's ability to achieve its goals by aligning financial resources, staff expertise, work program, member participation, and governance process.

7. Treasurer's Report: Deferred

- a. Balance Sheet / P&L Budget vs. Actual As of December 15, 2009 (p. 1) Accept & File*

8. Executive Committee Meeting Minutes

- a. October 27, 2009 – 2007 - 2009 Executive Committee (P. 7) Accept & File*
b. October 27, 2009 – 2009 - 2011 Executive Committee (P. 13) Accept & File*
c. December 7, 2009 (P. 15) Accept & File*

9. **Committee Reports Matrix** (p. 17) Information *

10. Strategic Plan

- a. Consider and Adopt Retreat Generated Actions Possible Action

Other Business

11. Other Business

- a. Consider and Adopt Retreat Generated Actions Possible Action
b. Items Otherwise Not on the Agenda

12. Adjournment

Vision Statement

This statement contains our long-range vision for the transit industry and portrays the desired future the Association seeks to achieve.

Our Association's vision is:

Fully funded, efficient, and effective public transit systems operating in a balanced transportation network.

* * *

Mission Statement

This statement describes how the Association will accomplish its vision.

Our Association's mission is:

Support the needs of California's public transit systems through advocacy and education.

* * *

Core Values

These describe how the Association's members and staff will conduct themselves and the business of the Association.

Our Association's core values are:

Ethical Behavior

Honesty

Integrity

Accountability

Serve the Public good

Informed Participation

Consensus-Based Decision Making & Inclusiveness



CALIFORNIA TRANSIT ASSOCIATION

1415 L Street, Suite 200 • Sacramento, CA 95814

Phone (916) 446-4656 • FAX (916) 446-4318

E-Mail: info@caltransit.org

www.caltransit.org

California Transit Association Executive Committee Retreat January 12, 2010 – 8:00 a.m. to 5:00 p.m.

Omni San Diego Hotel

675 L Street, San Diego, California 92101
Phone: (619) 231-6664 Fax: (619) 231-8060

Gallery 1 & 3A
www.omnihotels.com

DIRECTIONS



Driving Directions

FROM SAN DIEGO INTERNATIONAL AIRPORT – 14 MINUTES/4 MILES

Follow the airport exit signs toward Harbor Drive/Downtown San Diego. Merge onto Harbor Drive going south along the San Diego Bay. Follow Harbor Drive as it turns to the left at Seaport Village. Turn left onto 5th Avenue. Make an immediate right onto L Street. Proceed one block on L Street. The hotel is located on the right on the corner of 6th Avenue and L Street.

Transportation Options

Taxi: Approx. \$13 one way

Shuttle: Approx. \$6-\$10 one way per person

Limo: Approx. \$85 one way

Directions during a San Diego Padres baseball game (April through October only).

Follow the airport exit signs toward Harbor Drive/Downtown San Diego. Merge onto Harbor Drive going south along the San Diego Bay. Follow Harbor Drive to Broadway. Turn left on Broadway and proceed to 6th Avenue. Turn right onto 6th Avenue and proceed to L Street. The hotel is on the left on the corner of 6th Avenue and L Street. Please allow an additional 30 minutes due to ballgame traffic. Please check <http://www.padres.com/> for home game schedule

DIRECTIONS FROM THE NORTH — VIA HIGHWAY 5 SOUTH

Take Highway 5 South to the 10th Avenue exit. Follow 10th Avenue to Market Street. Turn right onto Market Street and proceed to 6th Avenue. Turn left onto 6th Avenue and proceed to L Street. The hotel is on the left on the corner of 6th Avenue and L Street.

DIRECTIONS FROM THE NORTH — VIA HIGHWAY 163 SOUTH

Take Highway 163 until it turns into 10th Avenue. Follow 10th Avenue to Market Street. Turn right onto Market Street and proceed to 6th Avenue. Turn left onto 6th Avenue and proceed to L Street. The hotel is on the left on the corner of 6th Avenue and L Street.

DIRECTIONS FROM THE EAST — VIA HIGHWAY 8 WEST

Take Highway 8 West to Highway 163 South toward downtown. Take Highway 163 until it turns into 10th Avenue. Follow 10th Avenue to Market Street. Turn right onto Market Street and proceed to 6th Avenue. Turn left onto 6th Avenue and proceed to L Street. The hotel is on the left on the corner of 6th Avenue and L Street.

DIRECTIONS FROM LOS ANGELES OR ORANGE COUNTY

Take Interstate 405 South until it merges with Interstate 5 South. Take Highway 5 South to the 10th Street exit. Follow 10th Street to Market Street. Turn right onto Market Street and proceed to 6th Avenue. Turn left onto 6th Avenue and proceed to L Street. The hotel is on the left on the corner of 6th Avenue and L Street.



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2009-2011 EXECUTIVE COMMITTEE

October 19, 2009

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V. CHAIR - Paul Jablonski, Chief Executive Officer

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**LEGISLATIVE ADVOCACY AND ASSOCIATION
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**California Transit Association
2010 Meeting Calendar**

Day	Date	Location	Meeting
Tuesday	January 12, 2010	Omni San Diego Hotel San Diego, CA	Executive Committee Retreat
Tuesday	March 9, 2010	Sacramento, CA	Executive Committee Meeting
Tuesday & Wednesday	March 9-10, 2010	Sacramento, CA	Center for Transportation Excellence Ballot Workshop & Lobby Day 2010
Tuesday	May 18, 2010	Sacramento, CA	Executive Committee Meeting
Wednesday	May 19, 2010	Sacramento, CA	Spring Legislative Conference
Friday	July 16, 2010	Southern CA	Executive Committee Meeting
Friday	September 17, 2010	Bay Area CA	Executive Committee Meeting
Tuesday	November 9, 2010	TBD	Executive Committee Meeting
Tuesday – Thursday	November 9 – 11, 2010	TBD	Fall Conference & EXPO

CalACT, CalTIP & APTA – 2010 Major Meetings Schedule

Date	Location	Meeting
March 14-16, 2010	Washington, DC	APTA Legislative Conference
April 15-16, 2010	Location TBD	CalTIP Spring Board of Directors Meeting
April 20-23, 2010	San Francisco, CA	CalACT Spring Conference & Expo
May 2-5, 2010	Cleveland, OH	APTA Bus Conference
June 6-9, 2010	Vancouver, B.C.	APTA Rail Conference
July 17-20, 2010	Eugene, OR	APTA Transit Board Members Seminar & Board Support Employee Development Workshop
October 3-6, 2010	San Antonio, TX	APTA Annual Meeting

2010 Major Holidays

Fri., January 1 ~ New Years
 Mon., January 18 ~ M.L. King Jr. Day
 Mon., February 15 ~ Presidents' Day
 March 29 – April 6 ~ Passover
 Fri., April 2 ~ Good Friday
 Sun., April 4 ~ Easter
 Mon., May 31 ~ Memorial Day
 Sun., July 4 ~ Independence Day
 Mon., September 6 ~ Labor Day

Weds./Thurs., September 8 & 9 ~ Rosh Hashanah
 Fri./Sat., September 17 & 18 ~ Yom Kippur
 Mon., October 11 ~ Columbus Day
 Tues., November 2 ~ Election Day
 Thurs., November 11 ~ Veteran's Day
 Thurs., November 25 ~ Thanksgiving
 December 1-9 ~ Hanukkah
 Sat., December 25 ~ Christmas
 Fri., December 31 ~ New Year's Eve

Agenda Item 7(a)
Treasurer's Report
Summary Report and Staff Recommendation

Background

The Executive Committee is provided the most current financial report of the budget year.

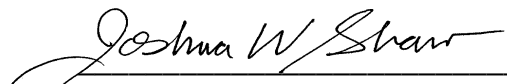
Summary

Provided for this meeting are the December 15, 2009 financial statements. We will distribute the December 31, 2009 year end financial statements at the meeting.

The statements consist of the Balance Sheet, Income Statement, Prior Year Comparative Income Statement, Statement of Cash Flows, and Budget vs. Actual Income Statement.

Executive Director's Recommendation

Information



Joshua W. Shaw, Executive Director

Executive Committee
January 12, 2010 Meeting

California Transit Association
Balance Sheet
As of December 15, 2009

	<u>Dec 15, 09</u>
ASSETS	
Current Assets	
Checking/Savings	
1005 - River City Bank Checking	-207,046.35
1006 - River City Captains Account	115,065.66
1007 - River City Sweep Account	179,431.71
1000 - Checking - Bank of the West	63,882.78
1030 - MM - Wells Fargo	126,941.61
1050 - Washington Mutual (Transit Ca)	736.18
Total Checking/Savings	<u>279,011.59</u>
Total Current Assets	<u>279,011.59</u>
TOTAL ASSETS	<u><u>279,011.59</u></u>
LIABILITIES & EQUITY	
Equity	
3100 - Retained Earnings	95,867.76
Net Income	183,143.83
Total Equity	<u>279,011.59</u>
TOTAL LIABILITIES & EQUITY	<u><u>279,011.59</u></u>

California Transit Association
Profit & Loss
January 1 through December 15, 2009

	<u>Jan 1 - Dec 15, 09</u>
Ordinary Income/Expense	
Income	
4000 - Annual Fall Conference	327,064.81
4231 - Lobby Day	1,000.00
4300 - Membership Dues	933,331.14
4400 - Interest Income	4,135.37
4700 - Transit 21 Century-income	19,688.50
Total Income	<u>1,285,219.82</u>
Expense	
6840 - Membership Directory	16,312.50
6860 - Insurance	1,129.03
6020 - Dues-Membership	1,941.00
6040 - Spring Conference	6,384.55
6050 - Fall Conference	217,131.58
6100 - Management - Leg Rep	642,531.78
6120 - Miscellaneous	5,966.98
6200 - Printing & Postage	11,199.22
6300 - Professional Fees	146,014.91
6450 - Taxes	10.00
6500 - Tele-Fax	95.70
6700 - Transit CA	21,630.89
6800 - Travel & Meeting	31,628.85
6850 - Website Maintenance	99.00
Total Expense	<u>1,102,075.99</u>
Net Ordinary Income	<u>183,143.83</u>
Net Income	<u><u>183,143.83</u></u>

California Transit Association
Profit & Loss Prev Year Comparison
 January 1 through December 15, 2009

	<u>Jan 1 - Dec 15, 09</u>	<u>Jan 1 - Dec 15, 08</u>	<u>\$ Change</u>
Ordinary Income/Expense			
Income			
4000 - Annual Fall Conference	327,064.81	342,008.58	-14,943.77
4100 - Conference - Spring	0.00	14,650.00	-14,650.00
4231 - Lobby Day	1,000.00	0.00	1,000.00
4300 - Membership Dues	933,331.14	925,659.50	7,671.64
4400 - Interest Income	4,135.37	5,877.36	-1,741.99
4500 - Other Income	0.00	108.00	-108.00
4700 - Transit 21 Century-income	19,688.50	0.00	19,688.50
4800 - Uncategorized Income	0.00	0.14	-0.14
Total Income	<u>1,285,219.82</u>	<u>1,288,303.58</u>	<u>-3,083.76</u>
Expense			
6840 - Membership Directory	16,312.50	0.00	16,312.50
6860 - Insurance	1,129.03	0.00	1,129.03
6020 - Dues-Membership	1,941.00	1,256.00	685.00
6040 - Spring Conference	6,384.55	27,334.60	-20,950.05
6050 - Fall Conference	217,131.58	389,837.68	-172,706.10
6100 - Management - Leg Rep	642,531.78	672,690.84	-30,159.06
6120 - Miscellaneous	5,966.98	14,103.18	-8,136.20
6250 - Odyssey 20-20	0.00	6,250.00	-6,250.00
6200 - Printing & Postage	11,199.22	27,473.64	-16,274.42
6300 - Professional Fees	146,014.91	152,631.22	-6,616.31
6400 - Subscription	0.00	75.00	-75.00
6450 - Taxes	10.00	10.00	0.00
6500 - Tele-Fax	95.70	1,650.84	-1,555.14
6700 - Transit CA	21,630.89	80,706.60	-59,075.71
6800 - Travel & Meeting	31,628.85	63,099.68	-31,470.83
6850 - Website Maintenance	99.00	38,717.85	-38,618.85
Total Expense	<u>1,102,075.99</u>	<u>1,475,837.13</u>	<u>-373,761.14</u>
Net Ordinary Income	<u>183,143.83</u>	<u>-187,533.55</u>	<u>370,677.38</u>
Net Income	<u><u>183,143.83</u></u>	<u><u>-187,533.55</u></u>	<u><u>370,677.38</u></u>

California Transit Association
Statement of Cash Flows
January 1 through December 15, 2009

	<u>Jan 1 - Dec 15, 09</u>
OPERATING ACTIVITIES	
Net Income	183,143.83
Adjustments to reconcile Net Income to net cash provided by operations:	
1100 - Accounts Rec.	2,801.36
1215 - Prepaid Expense	9,754.44
2000 - Accounts Payable	-86,912.34
2200 - Deferred Dues Income	-91,159.25
2300 - Deferred Conference	-1,050.00
Net cash provided by Operating Activities	<u>16,578.04</u>
 Net cash increase for period	 16,578.04
 Cash at beginning of period	 <u>262,433.55</u>
Cash at end of period	<u><u>279,011.59</u></u>

California Transit Association
Profit & Loss Budget vs. Actual
 January 1 through December 15, 2009

	<u>Jan 1 - Dec 15, 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
4000 - Annual Fall Conference	327,064.81	0.00	327,064.81
4100 - Conference - Spring	0.00	15,000.00	-15,000.00
4231 - Lobby Day	1,000.00	0.00	1,000.00
4300 - Membership Dues	933,331.14	925,000.00	8,331.14
4400 - Interest Income	4,135.37	4,500.00	-364.63
4500 - Other Income	0.00	500.00	-500.00
4700 - Transit 21 Century-income	19,688.50	0.00	19,688.50
Total Income	<u>1,285,219.82</u>	<u>945,000.00</u>	<u>340,219.82</u>
Expense			
6840 - Membership Directory	16,312.50	0.00	16,312.50
6860 - Insurance	1,129.03	0.00	1,129.03
6010 - Contingency Reserve	0.00	10,000.00	-10,000.00
6020 - Dues-Membership	1,941.00	1,500.00	441.00
6040 - Spring Conference	6,384.55	23,000.00	-16,615.45
6050 - Fall Conference	217,131.58	0.00	217,131.58
6100 - Management - Leg Rep	642,531.78	700,944.00	-58,412.22
6120 - Miscellaneous	5,966.98	10,000.00	-4,033.02
6200 - Printing & Postage	11,199.22	22,000.00	-10,800.78
6300 - Professional Fees	146,014.91	70,000.00	76,014.91
6400 - Subscription	0.00	350.00	-350.00
6450 - Taxes	10.00	0.00	10.00
6500 - Tele-Fax	95.70	3,500.00	-3,404.30
6700 - Transit CA	21,630.89	38,000.00	-16,369.11
6800 - Travel & Meeting	31,628.85	35,000.00	-3,371.15
6850 - Website Maintenance	99.00	5,000.00	-4,901.00
Total Expense	<u>1,102,075.99</u>	<u>919,294.00</u>	<u>182,781.99</u>
Net Ordinary Income	<u>183,143.83</u>	<u>25,706.00</u>	<u>157,437.83</u>
Net Income	<u><u>183,143.83</u></u>	<u><u>25,706.00</u></u>	<u><u>157,437.83</u></u>
Balance (1/1/09) Unrestricted Cash ("Reserve")		103,634.00	
Change to Unrestricted Cash		<u>25,706.00</u>	
Balance (12/31/09) Unrestricted Cash ("Reserve")		<u><u>129,340.00</u></u>	
Reserve Balance Target		<u><u>371,000.00</u></u>	
Net Difference from Target		<u><u>(241,660.00)</u></u>	

EC action increased expenditures by \$50,000 for polling(Line item 6300)
 EC action anticipated new income by \$25,000 for polling(Line item 6300)
 EC action increased legal fees by \$25,000 for Supreme Court Appeal(Line item 6300)

Footnote (a):

Executive Committee approved a \$100K member assessment for remaining 2009 and 2010 legal expenses anticipated.

Agenda Item 8(a)
Executive Committee Meeting Minutes – October 27, 2009 &
December 7, 2009
Summary Report and Staff Recommendation

Background

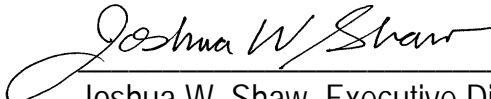
This is a regular agenda item to present minutes from previous meetings.

Summary

Attached are the minutes from your meeting of October 27, 2009 and December 7, 2009.

Executive Director's Recommendation

Accept and file.



Joshua W. Shaw, Executive Director

Executive Committee
January 12, 2010 Meeting



Meeting Minutes

Executive Committee

Tuesday, October 27, 2009

Pasadena Convention Center

Room: Ballroom F

300 E. Green Street

Pasadena, CA 91101

Agenda Items

General Business

1. **Chair's Report** (oral)

Discussion Summary: Chair Burns thanked those who have served on the 2007-09 Executive Committee, acknowledging the group's efforts. He revisited the issue of the one-time member assessment that had been approved at the Sept. 18 meeting, raising the possibility that a revision of the assessment could be considered appropriate in light of the Supreme Court's rejection of the state's appeal of the appellate court decision in the matter of the Association's lawsuit over transit funding diversions, thus leaving the Association with no need to continue legal efforts at the Supreme Court level. However, he concluded that, since it is still unknown what level of legal assistance may be needed in the ultimate resolution of the matter, it is better to go ahead with the assessment as planned.

Regarding CalACT's interest in hosting a joint conference with the Association (as had been done in Monterey in 2008), Chair Burns appointed a subcommittee to review the matter. The subcommittee is to consist of Chair Burns, Doran Barnes, Joe Meer, Carl Sedoryk and Charlie Anderson.

2. **Executive Director's Report** (oral)

Discussion Summary: Executive Director Shaw reminded attendees of upcoming events planned as part of the ongoing Fall Conference, including the opening night reception in the exhibit hall, vendor Expo and Wednesday night reception at the Pasadena Museum of California Art.

Shaw thanked Chair Burns for his “leadership during trying times,” and remarked that, while his term as Chair may be ending, his continued involvement with the Executive Committee will be valuable to the Association.

3. **Consent Calendar**

Motioned, seconded and carried to approve the consent calendar, as submitted.

Strategic Goal 1 - Advocacy: Influence decision makers to enact policies and supply funds supporting and advancing public transit.

4. **Transit Revenue Protection & Enhancement**

a. **State Budget**

Executive Director Shaw reported that he and Legislative Advocate Gus Khouri had responded to the recommendations issued by the Commission on the 21st Century Economy, advising that “going backwards on transit is no way to prepare for the 21st century economy.” Specifically, they conveyed that the commission’s recommendations regarding sales taxes represented a serious detriment to transit funding. Shaw reported that the commission had agreed to exempt transit-bound tax revenues from the recommendation to suspend sales tax as it is currently structured.

Shaw reported that, following on Senate President Pro Tem Darrel Steinberg’s ongoing promise to provide a forum for investigating transit funding options, the Senate Committee on Transportation and Housing would hold an informational hearing Nov. 10. Shaw further noted that Assembly Transportation Committee Chair Mike Eng has sought approval to conduct information field hearings on public transit Dec. 4 in Los Angeles and Dec. 8 in Sacramento.

Khouri reported that he had coordinated testimony to the Assembly Select Committee on Rail.

b. **Association Litigation (CLOSED SESSION)**

The Executive Committee adjourned to a closed session. Upon reconvening into open session the Chair reported that the group discussed our strategy with regard to the Supreme Court’s rejection of the state’s appeal of our victory in the appellate court decision.

c. **Transit Funding Protection Initiative**

Executive Director Shaw reported that two versions of a proposed statewide ballot initiative to protect funding for transit and other local services had been submitted to the Attorney General’s office on Oct. 20, and that an information packet produced by Communications Director Jeff Wagner had been distributed to Association members. He said that, assuming the Attorney General returns a Ballot Title and Summary that is not unfavorable to the effort, the next phase would be to collect signatures to qualify the measure for the November, 2010 ballot. He noted that this phase would require the contribution of approximately \$2 million total, from each of the three organizations partnering in the effort (the California Transit Association, the League of California Cities, and the California Alliance for Jobs), and clarified the requirement for private sector donations and limits on public sector participation.

5. **Transportation Legislative & Regulatory Issues**

- a. 2009 State Legislative Program Update (p. 26)
- b. Matrix of Significant Legislation

Legislative Advocate Gus Khouri reported that both of the Association's sponsored bills for 2009 (Assembly Bills 729 and 1072) had been passed by the Legislature and signed into law by the Governor.

- c. Update from Global Warming Task Force

Legislative and Regulatory Assistant Sabrina Means reported that the SB 375 Regional Targets Advisory Committee (RTAC) had met in December and adopted as a guiding principle the need for long-term, stable funding for transit, pursuant to our recommendations. She also reported that discussions continue with regard to cap-and-trade issues.

- d. Proposed 2010 State Legislative Program

Khouri reported that, given the current climate of uncertainty with regard to the state budget, the resolution of our lawsuit, and the pursuit of a ballot initiative to protect funding, it has been difficult to incorporate "several excellent ideas" for raising transit revenues into the formation of the State Legislative Program for 2010. Khouri reported that the Legislative Committee had earlier that same day approved the proposed 2010 State Legislative Program, including sponsoring of a proposal for a ¼-cent sales tax increase for transit funding per existing TDA law.

Motioned, seconded and carried to adopt the 2010 State Legislative Program recommended by the Legislative Committee.

- e. Proposed 2010 Federal Legislative Program

Discussion on the Federal Legislative Program for 2010 included the Association's urging for a six-year extension of the SAFETEA-LU program, which was scheduled to expire on September 30, 2009, and an addition of a call for transit operations funding above and beyond the base transit funding program, and a clarification of the proposed HOT lanes policy.

Motioned, seconded and carried to include amendments regarding HOT lanes and transit operations.

Motioned, seconded and carried to adopt the 2010 Federal Legislative Program recommended by the Association's Federal Authorization Task Force, and as amended.

Strategic Goal 2 - Member Services: Provide members timely information and services enhancing the strengths and effectiveness of their organizations.

6. **Association Management**

- a. Association Membership

Deferred.

b. Update on Annual Fall Conference 2009

Association Services Director Amy Lai reported 697 total attendees for the 2009 Fall Conference. This represented a slight increase (from 671) compared to the 2007 conference, which was the most recent previous event that was not jointly sponsored (as was the 2008 event in Monterey). She anticipated a substantial profit from the conference, due in part to many late, unexpected registrations and exhibitor and sponsorship goals having been exceeded.

c. Report from Finance & Management Committee

It was reported that the Committee recommends a roll-over of the 2008-09 Work Program, with only subtle changes, and a 2010 Budget based on the roll-over Work Program, and as supported by a dues level frozen at 2009's amounts for all members.

Motioned, seconded and carried to approve the recommendations of the Finance & Management Committee.

d. Executive Committee Election Process

Results of the election of the 2010-11 Executive Committee were formally announced.

e. Executive Director's Performance Evaluation

The committee entered into closed session to discuss this issue. Upon reconvening, Chair Burns reported that he would de-brief Shaw.

Strategic Goal 3 - Organizational Management and Development: Increase the Association's ability to achieve its goals by aligning financial resources, staff expertise, work program, member participation, and governance process.

7. **Treasurer's Report:**

Balance Sheet / P&L Budget vs. Actual

a. As of September 30, 2009

It was announced that projected reserves were up slightly from September's estimate.

8. **Executive Committee Meeting Minutes**

a. September 18, 2009, Burlingame, Calif.

Consent Item.

9. **Committee Reports Matrix**

Consent Item.

10. **Strategic Plan**

- a. Threat and Opportunity Status Report

Legislative and Regulatory Assistant Sabrina Means reported that the Association's ZEB Task Force had succeeded in achieving a suspension of ZEB purchase requirements mandated by the California Air Resources Board (CARB). This was noted as a major accomplishment by the task force.

Other Business

11. **Other Business**

- a. New Representatives on Executive Committee

Deferred.

- b. Items Otherwise Not on the Agenda

Motioned, seconded and carried to extend special recognition to Durand Rall of Omnitrans on the eve of his retirement.

12. **Adjournment**

The meeting adjourned at 5:01 p.m.



Meeting Minutes

Executive Committee (Newly Elected for 2009-2011)

Tuesday, October 27, 2009

**Pasadena Convention Center
Room: Ballroom F
300 E. Green Street
Pasadena, CA 91101**

Agenda Items

1. Executive Director's Report

Executive Director Shaw convened the meeting in the absence of a presiding officer and outlined the purpose of this meeting: to install the new Executive Committee for the 2010-11 term, and to elect officers.

2. Association Management

a. Installation of 2010-11 Executive Committee

Ratifying results of the recently-completed election, the following were installed as members of the 2010-11 Executive Committee:

Charles Anderson, Western Contra Costa Transit Authority
Mona Babauta, Santa Rosa CityBus
Doran Barnes, Foothill Transit
Michael T. Burns, Santa Clara Valley Transportation Authority
Donna DeMartino, San Joaquin Regional Transit District
Paul Fadelli, San Francisco Bay Area Rapid Transit District
Jim Gleich, Alameda-Contra Costa Transit District
Paul Jablonski, San Diego Metropolitan Transit System
Debra Johnson, San Francisco Municipal Transportation Agency
Kevin Kane, Victor Valley Transit Authority
Will Kempton, Orange County Transportation Authority
Brynn Kernaghan, Long Beach Transit
Karen H. King, Golden Empire Transit District

Jeanne Krieg, Eastern Contra Costa Transit Authority
David B. Kutrosky, Capitol Corridor Joint Powers Authority
Arthur Leahy, Los Angeles County Metropolitan Transportation Authority
Rebecca Long, Metropolitan Transportation Commission
Brian Macleod, GILLIG LLC
Teri Mantony, Golden Gate Bridge, Highway and Transportation District
Jim Mastin, Mendocino Transit Authority
Seamus Murphy, San Mateo County Transit District
Pam O'Connor, Santa Monica's Big Blue Bus
Carl Sedoryk, Monterey-Salinas Transit
Kam Shadan, Gannett Fleming, Inc.
Michael Wiley, Sacramento Regional Transit District

b. Election of Officers

Motioned, seconded and carried to elect Doran Barnes as Executive Committee Chair, and Paul Jablonski as Executive Committee Vice-Chair.

c. Approval of Proposed 2010 Meeting Calendar

Motioned, seconded and carried to approve the proposed 2010 Meeting Calendar, with the exception of the proposed January retreat date; staff was directed to re-poll the members for an alternative preferred date.

3. **Other Business**

a. Items Otherwise Not on the Agenda

None

4. **Adjournment**

The meeting was adjourned at 5:05 p.m.



Meeting Minutes

Executive Committee

Monday, December 7, 2009

Conference Call Meeting

Agenda Items

General Business

1. Chair's Report

Chair Barnes remarked that he sees “a real shift from a year when funds for transit were cut so drastically to some real hope for getting those funds flowing again,” describing the work that lies ahead as “an exciting time, and a challenging time for us all.”

2. Executive Director's Report

Executive Director Shaw reminded the committee of the upcoming Executive Committee Retreat, scheduled for January 12, 2010 in San Diego.

Strategic Goal 1 - Advocacy: Influence decision makers to enact policies and supply funds supporting and advancing public transit.

3. Transit Revenue Protection & Enhancement

a. Association Litigation

Chair Barnes reported that a judgment forthcoming from the Superior Court will have some bearing on the eventual settlement of the Association's successful lawsuit over diverted transit funding, but that the Association would need to move forward with its own negotiations with state officials. He noted that the Association will need to be mindful of the state's budget crisis, and that Legislative action will be necessary to see any recourse as a result of the suit.

Executive Director Shaw updated the Executive Committee on the work of the Litigation Strategy Subcommittee. He reported that the group has developed a proposed judgment, and that Association representatives (including legal counsel) would need to meet soon with Department of Finance officials and with Legislative leaders about provisions for transit funding to be included in the 2010-11 state budget.

The Executive Committee then discussed the Subcommittee's recommendations in detail.

Motioned, seconded and carried to approve the Litigation Strategy Subcommittee's plan for negotiating a settlement following the Association's victory in its lawsuit over diverted state transit funding.

Strategic Goal 2 - Member Services: Provide members timely information and services enhancing the strengths and effectiveness of their organizations.

4. **Association Management**

- a. Select Site for Annual Fall Conference 2010

Possible dates and locations for the Association's Annual Fall Conference 2010 were discussed and feedback was provided to the staff. No formal action was taken.

Other Business

5. **Other Business**

- a. Items Otherwise Not on the Agenda

None

6. **Adjournment**

The meeting was adjourned at 3:30 p.m.

Agenda Item 9
Committee Reports Matrix
Summary Report and Staff Recommendation

Background

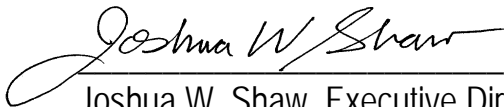
This is a regular item that provides a summary overview of the Association's standing Committee and Task Force activity. The report covers "to date" from the start of the two year cycle of the elected Executive Committee.

Summary

The California Transit Association currently has active standing Committees and seven temporary Task Forces. I am pleased to report that the attached matrix reflects your vibrant and active committee framework. We have just recently completed surveying the standing Committee chairs regarding their Committee performance. Those results will shortly be forwarded to new Executive Committee Doran Barnes, per adopted Association policy.

Executive Director's Recommendation

Information



Joshua W. Shaw, Executive Director

Executive Committee
January 12, 2010 Meeting

As of 12/18/2009
California Transit Association
ASSOCIATION COMMITTEE MATRIX 2007-2009

Taskforce	Summary of Activity	Meeting Timing	Meeting Date Record	Staff Lead
Zero Emission Bus (ZEB) Task Force <i>Durand Rall, Chair</i>	Continuing work on implementation of July 9, 2009 ARB Board action implementing 15% ZEB purchase requirement. Ongoing meetings with ARB staff.	Monthly	2008: 3/17, 5/27, 6/24, 8/18, 9/29 /2009: 3/18, 4/22, 6/22, 7/15, 8/6, 11/19	Sabrina Means
Hybrid Task Force: Selected impacted agencies <i>Marty Mollera, Chair (interim)</i>	ARB has released an Executive Order to allow the certification of medium-duty diesel hybrid engine packages as a result of ongoing communications between the Association, Gillig Corp., Cummins, and ARB staff.	Monthly	2008: 1/22, 2/19, 4/24, 5/9, 6/17, 8/6, 11/12, 11/25 2009: 12/9, 1/12, 1/27, 2/10	Sabrina Means
Federal Reauthorization Task Force <i>Richard Bacigalupo, Chair</i>	Reauthorization principles updated and final adopted.	Monthly	2008: 2/15, 4/30, 5/16, 6/6, 7/2, 8/18 2009: 2/5, 6/26, 9/30	Sabrina Means
Strategic Planning Task Force <i>Michael Burns, Chair</i>	Subcommittee to Executive Committee for purposes of recommending changes to the Strategic Plan for 2010.	TBD	2009: New Task Force suspended for a year by Executive Committee Chair	Josh Shaw
Polling & Messaging Task force <i>Michael Burns, Chair</i>	Task Force provided advice to staff on polling and messaging efforts, and oversaw initiative development.	TBD	2008: 5/9 2009: 6/23, 7/15, reviewing work continually	Josh Shaw
Global Warming Task Force <i>Doran Barnes, Sharon Cooney Paul Jablonski, Co-Chairs</i>	Developed recommendations to Executive Committee in 2008 on changes to Strategic Plan, and overall approach to global warming advocacy. Now advising on AB 32/SB 375 implementation.	TBD	2008: 10/8, 10/31 2009: 2/27, (subgroup meetings: 4/5, 5/4, 5/21), 6/23, 8/10	Sabrina Means
PIO Task Force	Newly formed. Convened to facilitate coordinated statewide media outreach.	TBD	2008: 11/21, 12/5, Subgroups met 12/16 & 12/17, 12/19 2009: 1/15, 1/29, 2/12, 2/26, 3/12, 3/26; 4/9, 4/30, 5/14, 6/4, 7/9, 9/24	Jeff Wagner
Committees	Summary of Activity	Meeting Timing	Meeting Date Record	Staff Support
Executive Committee <i>Michael Burns, Chair</i>	Holding regularly scheduled meetings to meet responsibilities of board of directors per bylaws. Note: March meeting cancelled.	Bi-Monthly	2008: 1/10, 1/11, 2/20, 3/25, 5/20, 7/18, 9/11, 11/4 2009: 1/21, 3/3, 7/17, 9/1, 9/18, 10/27, 12/7, 12/22	Josh Shaw Tuyen Truong
Finance & Management Committee <i>Jeanne Krieg, Chair</i>	Entering into regular assigned responsibilities for 2009. First budget planning meeting scheduled as well as final budget approval meeting.	Twice a Year	2008: 7/31, 10/1 2009: 3/17, 7/8, 10/13	Josh Shaw Tuyen Truong
Legislative Committee <i>Sharon Cooney, Chair</i>	The Legislative Committee meets regularly to analyze issues and develop action recommendations relevant to the Association's 2009 Legislative Program.	Biweekly	2008: 8/7, 8/21, 9/4, 9/18, 10/2, 10/14, 11/4 2009: 1/8, 2/5, 2/19, 3/5, 3/19, 4/2, 4/16, 5/7, 5/21, 6/2, 6/18, 7/2, 7/16, 8/6, 9/3, 9/17, 10/1, 10/15, 10/27	Gus Khouri
Maintenance Committee <i>George Karbowski, Co-Chair David Olmeda, Co-Chair</i>	Established and continues to work on specific maintenance list of identified issues.	Quarterly	2008: 7/23, 9/24 2009: 1/14, 3/18, 5/27, 7/29, 9/23, 10/27	Tuyen Truong
Membership Committee <i>Doran Barnes, Chair</i>	Met to consider work program and activities for 2009.	Quarterly	2008: 4/24, 5/29, 8/18, 9/4, December 2009: 2/12, 3/16	Amy Lai
Program & Conference Committee <i>Carl Sedoryk, Chair(2008) Carolyn Flowers, Chair (2009)</i>	Committee met regularly to plan and implement the 2009 Fall Conference & EXPO.	Monthly or Bi-monthly; Weekly last month	2008: 2/12, 2/26, 3/18, 3/20, 3/27, 4/1, 4/10, 4/17, 4/24, 4/29, 4/30, 5/1, 5/6, 5/9, 5/15, 5/23, 5/28, 6/10, 6/11, 6/18, 6/19, 6/23, 6/27, 6/30, 7/3, 7/14, 7/15, 7/17, 7/22, 8/5, September 2009: January, 2/10, 2/19, 3/2, 3/23, 4/8, 6/11, 7/8, 7/21, 8/4, 8/25, 9/8, 9/22, 10/6, 10/13, 10/20	Amy Lai
Rail Operations & Regulatory Committee <i>Michael Kirchanski, Chair</i>	Committee meeting regularly.	Quarterly	2008: 10/23 or 10/24, 2009: 4/9 & 4/10, 10/27&28	Gus Khouri
Small Operators Committee <i>Bruce Richard, Acting Chair</i>	Committee met during the period to plan Fall Conference workshop and layout 2009 Awards program.	Quarterly	2008: 4/16, 4/30, 6/20, 7/31, 10/15 2009: 1/14, 2/26, 4/22, 6/17, 7/28, 8/10, 8/18, 8/25, 9/8, 10/12, 10/27, 12/10	Tuyen Truong
Transit Operations Committee <i>Durand Rall, Chair</i>	Overseeing three sub groups including ZEB TF, Hybrid TF, and special meetings to consider rationalization of School and Regional Center fund transfers. Home to school task force completed.	Quarterly	2008: 5/13, 8/5, 9/2, 9/23 (home to school TF), 11/13 2009: 1/13 (home to school TF), 3/31, 6/19, 7/22, 11/30	Sabrina Means